## Notes of the Neighbourhood Planning Meeting Wednesday January 7<sup>th</sup> 7.15pm Methodist Church Hall. Upper Caldecote

NPNPSG Members Present: Stephanie Bennett (SB Meeting Secretary), Neil Campbell (NC),Richard Cass(RC), Cllr Paul Daniels (PD) Cllr Tony Dawson (TD), Carolyn Henegan (CH), Cllr Sally Mandley, Josie Maudlin, Cllr David Milton(DM), Cllr Helen Papworth (HP Co-Chair), Jill Parker (Jill P Administrator), Jonathon Payne (John P), Cllr Ian Robinson (IR), Phil Sandell (PS Co Chair). Parishioner: Allan Letford (AL). Guest: Cliff Andrews (CA) BRCC

4		NDA ITEMS	ACTIONS
1		or Northill Parish by Cliff Andrews	belle breast
		n Infrastructure Plan presentation slide show attached to notes at	harmand .
		est of SGM	no 2 Std
		osal by PS - GI group to consider organising a ramble for	evel sé f
		nioners to look at places and issues at some point in the GI process.	navoj vij
		osal carried	5504014
2	Memi	ogies Sandie Wilson (invited as observer), Shirley Mullen (SG	V. Prop
3		rations and possible conflicts of interest	teritorio de la compansión de la compans
	Jill P and PS have looked though Declarations of Interest and stated		rasarong
		were no conflicts of interest	ant beet
4.		ng Terms of Reference Proposals HP	100 - 100 -
	-	I. If a SGM refuses to sign TOR they cannot be part of the	net's no
		steering group. Vote 8 for 4 abstentions. Passed	690M198
		II. If an individual refuses to sign TOR they can be invited to act	Doirmo
		in an advisory capacity. Vote 10 for, 3 abstentions. <b>Passed</b>	Propositi
5	PS M	latters arising are covered in the agenda items	10003
		osal PS. Anyone expressing an interest in the group should first be	uncertail
	invite	d to observe SGM. Passed	umme0 0
3			- Company
	Project Name A list of potential names was given out. Proposal HP One of item 5,6 or		
			Clarer to
	7 on list to be chosen by Comms group. Name must have Northill Parish		
7.	and Neighbourhood Plan in the title. Agreed Financial matters		
			BOA S
	1.	Election of Treasurer – IR and CH have resigned their positions.	W_12\
		Graham Hopton and Sandie Wilson (parishioners) have both	PS/HP
		volunteered to undertake the role. A job description has been	hed
		formulated. PS/HP to liaise with volunteers	08
	II.	TOR revision re authorisation of payments that are grant funded -	
		amendment to TOR tabled. Item 5 of TOR Objectives of the	3
		Steering Group to read as follows:- 5.1ii The Neighbourhood Plan	0018
		Steering Group shall not have the power to exercise, on behalf of	3 3111
		Northill Parish Council any authority, nor occur any expenditure	MS SUBU
		with the exception of grant funded payments, without prior	eadble c
		authority from the Parish Council. Proposal HP to be presented	
	ı		
		at Parish Council on 19.1.15. Agreed	
	III.	Project Budget	
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	work up a proposal re budgeting and funding to be submitted to Parish Clerk by Thursday 15 <sup>th</sup> January in A4 document format for consideration by full parish council. Group to consist of PS, PD, IR. <b>Agreed</b>	PS PD IR
8	GIP workshops	sa modificació
-101 3 Hill 3 BC	i-iv. The following points were agreed. WS should be structured with places limited by GIP group. Open invitations will be issued together with invitations issued by SGM's to those they feel may add value to the proceedings – names to RC asap. People and organisations may be	SM USMATH (NO) Richard Cally Manda (UII P Admin
81	invited – it would be helpful for RC to know the reasons for the invitation. Anyone wanting to come but unable to do so and anyone unable to be accommodated in available spaces to be invited to the rambling workshop. Attempts to accommodate all age demographics would be helpful.	Panishinang GMEDA AG PD I nash
9	NP Consultation i-iv (overview of process, proposed schedule, proposed key questions, proposed workshop structure and support) and vi-vii (workshop staffing and co-ordination)defer to next meeting v. Proposed training and expert advice Planning Group propose that SG should buy in the services of an expert professional to advise on the running of the workshops and to train us to lead them in a consistent way for maximum benefit. HP – SG unable to do so under present TOR and may not pre-empt a positive PC decision on alteration to TOR. PS proposal/seconded IR that in principle the services of an expert should be sought. 12 yes, 1 no, 2 abstentions. Carried. Proposal HP seconded JM – SG book the person on the proviso that SG gets grant funding because payment from any other source is uncertain. 11 yes, 2 no answer, 1 abstention, 1 no. Carried	Fropbs prishe prishe Fropps Apolog Alember Jill Pan inere we inere we II. L. Signing III. II.
10	Communication WG proposal re addition of survey Remove - IR	betivni
11	Comms WG proposal re open access to all workshops Defer to next meeting	to fell A
12	Community engagement promotion campaign PS Proposed formation of a writing sub-group to handle this. Agreed	Jana Nei
13	<ul> <li>ACB</li> <li>AL would like to be co-opted to the GI group</li> <li>HP praised SG for working well together during the meeting which had been very productive. She was disappointed to learn that one SG member had felt the need to take questions about the running of the group to an outsider within CBC as this reflects badly on the group. She hoped that in future any issues could be resolved within the group as they had been at this meeting</li> </ul>	φ.
	Date and time of next meeting Wednesday 28th January. 7.15pm. Methodist Church Hall	

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steamy glow should consider egreeing a bunger with New Which the November 1985 Jerus Couley and New Which the November 1985 Tools and the potential acreequences a present constraints. It the diffied the proposal Secondar is much working trought acreed to